

School : _____ **Date :** _____
Teacher : _____ **Husband's name:** _____
Date and place of birth : / / in _____
Grade : _____ **Echelon:** _____ **Date of validity:** _____
Started teaching on : / / _____
Last visit's date: _____ **Mark:** / 20
Class : _____ **Number of Pupils:** /.....
Lesson : _____ **File :** _____ **Sequence :** _____

BAC		
LICENCE	CAPEF1	
CAPEM		

Criteria		Comments
1. Teacher's documents availability		
Lesson Plan		
Log book		
Diary		
Scoring book		
Yearly distribution		
2. Lesson plan		
	- Objectives' validity	
	-Aims of the activities	
	-Lesson staging	
	-Time division	
3. Selection and use of materials		
	- Appropriacy of the material	
	-Use of the materials	
4. Use of the target language		
	-Comprehensibility	
	-Accuracy	
5. Teaching techniques		
	Variety of Techniques	
6. Learners' achievement		
	-Learners' involvement and motivation	
	-Learners' feedback	
	-Learners documents	
7. Teacher-learner relation		
8. Teachers evaluation of learners' work		
9. Classroom management (Use of group work)		

